



Wisconsin Rapids Board of Education
Personnel Services Committee

510 Peach Street · Wisconsin Rapids, WI 54494 · 715-424-6701

MINUTES

Sandra Hett, Chair
Larry Davis
Mary Rayome
John Krings, President

June 3, 2019

Location: Board of Education, 510 Peach Street, Wisconsin Rapids, WI
Conference Room C

Time: Immediately following the Educational Services Committee meeting, but not before 6:30 p.m.

Committee Members Present: Sandra Hett, John Krings, and Mary Rayome

Others Present: Brian Oswall, Craig Broeren, Ed Allison, and Elizabeth Severson

I. Call to Order

Sandra Hett called the meeting to order at 7:35 p.m.

II. Public Comment

There was no public comment.

III. Actionable Items

A. Appointments

PS – 1 Motion by Mary Rayome, seconded by John Krings to approve the following professional staff appointments for the 2019-2020 school year:

Mary Kenas	Location:	Washington Elementary School
	Position:	Teacher
William Hamilton	Location:	Grant Elementary School
	Position:	Teacher
Craig Dakins	Location:	Woodside Elementary School
	Position:	Teacher
Brooke Groholski	Location:	Woodside Elementary School
	Position:	Teacher
Maureen Rust	Location:	Grant Elementary School
	Position:	Teacher
Cassidy Hardina	Location:	Mead Elementary School
	Position:	Teacher
Jack Smalley	Location:	Lincoln High School
	Position:	Teacher
Maesa Streich	Location:	WRAMS
	Position:	Teacher
MaKayla Cywinski	Location:	Woodside Elementary School
	Position:	Teacher

Melissa Teasdale	Location:	Mead Elementary School
	Position:	Teacher
Robert Cummings	Location:	Mead Elementary School
	Position:	Teacher
Sierra Frank	Location:	Grant Elementary School
	Position:	Teacher
Cyndee Lewis	Location:	Central Oaks Academy
	Position:	Teacher

Motion carried unanimously.

PS – 2 Motion by John Krings, seconded by Mary Rayome to approve the following support staff appointments for the 2019-2020 school year:

Peri Carlson	Location:	Lincoln High School
	Position:	Kitchen Helper
Michelle Diebel	Location:	THINK Academy
	Position:	Instructional Aide

Motion carried unanimously.

PS – 3 Motion by Mary Rayome, seconded by John Krings to approve the following summer school and summer support staff appointments:

Name	Summer School Position	Name	Summer School Position
Machelle Anderson	Secretary	Clint Dahlman	Swim
Crystal Fraundorf	Secretary – Session I	Carl DeLuca	Swim
Tania Halbersma	Secretary – Session II	Jillian Engelbright	Swim
Melissa Wagner	Attendance Secretary	Hannah Felker	Swim
Janet Babcock	Instructional Aide	Logan Felker	Swim
Connie Behrend	Instructional Aide	Kiralyn Felts	Swim
Nicole Crowley	Instructional Aide	Kalie Forcier	Swim
Lori Hogue	Instructional Aide	Megan Gawlitta	Swim
Cheryl Koch	Instructional Aide	Zoe Gilmaster	Swim
Julie Kutella	Instructional Aide	Ellie Heiman	Swim
Holly McMiller	Instructional Aide	Marlene Holtz	Swim
Karey Netz	Instructional Aide	Morgan Jarosinski	Swim
Cheryl Panter	Instructional Aide	Sarah Korte	Swim
Carrie Schultz	Instructional Aide	Madeline Krzykowski	Swim
Kay Friday	Food Service	Grace Mortenson	Swim
Cindy O'Loughlin	Food Service	Mary Neve	Swim
Virginia Hafermann	Food Service	Elizabeth O'Conner	Swim
Kelly Alekna	Tennis	Simon O'Day	Swim
Taylor Wentland	Tennis	Olivia Peplinski	Swim
Kaela Hill	Gymnastics	Adam Price	Swim
Danelle Hove	Gymnastics	Meadow Schroer	Swim
Regan Schroeder	Gymnastics	Tyler Schultz	Swim
Olivia Skifton	Gymnastics	Kayeln Schulze	Swim
Bailey Turner	Gymnastics	Becca Sneen	Swim
Tyla Weidman	Gymnastics	Elizabeth Sonnenberg	Swim
Jillian Alekna	Swim	Paige Stimac	Swim
America Arts	Swim	Maggie Weiland	Swim
Olivia Bean	Swim	David Wittenberg	Swim
		Paige Wogahn	Swim

Name	Summer Position	Name	Summer Position
August Bambenek	Technology Support	Zachary Kozlowski	Cleaner
Emma Mischnick	Technology Support	Danya Morman	Cleaner
Justin Abraham	Technology Support	Nicole Steinmetz	Cleaner
Nu Thao	Technology Support	Leah Fredrick	Cleaner/Grounds
Oliver Sawyer	Technology Support	Caleb Krommenakker	Grounds Helper
		Chani Pulchinski	Grounds Helper

Motion carried unanimously.

B. Resignations

PS – 4 Motion by John Krings, seconded by Mary Rayome to approve the following support staff resignations:

Cynthia Gruen	Location: Position:	Mead Elementary Charter School Office Aide
Rochelle Strege	Location: Position:	Mead Elementary Charter School Noon Duty Aide
Elizabeth St Meyers	Location: Position:	Washington Elementary School Special Education Aide
Alexandra Tomlin-Dodd	Location: Position:	Grant Elementary School Special Education Aide

Motion carried unanimously.

C. Retirement

PS – 5 Motion by Mary Rayome, seconded by John Krings to approve the following support staff early retirement:

Diane Jaworski	Location: Position:	District Technology Secretary
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Motion carried unanimously.

D. Board Policy Review

Board Policy 458 - Student Wellness Policy, Second Reading

PS – 6 Motion by John Krings, seconded by Mary Rayome to approve Board Policy 458 - Student Wellness Policy, second reading.

Motion carried unanimously.

Board Policy 760 - Food and Nutrition Services Program, Second Reading

PS – 7 Motion by Mary Rayome, seconded by John Krings to approve Board Policy 760 - Food and Nutrition Services Program, second reading.

Motion carried unanimously.

Board Policy 760 Rule - Food Services Management Guidelines, Second Reading

PS – 8 Motion by John Krings, seconded by Mary Rayome to approve Board Policy 760 Rule - Food Services Management Guidelines, second reading.

Motion carried unanimously.

E. Employee Handbook Revisions

Brian Oswald, Director of Human Resources, explained to the Committee that the modifications allow staff to retire with the post-employment insurance benefit, while still allowing the District time to find a replacement.

PS – 9 Motion by John Krings, seconded by Mary Rayome to approve the language changes to the Office/Clerical and Aide Support Staff Employee Handbook regarding the Post-Employment Insurance Benefit.

Motion carried unanimously.

Brian Oswald, Director of Human Resources, and Elizabeth Severson, Director of Food Services, explained the need to modify the language due to the responsibilities a position might have on an emergency school closure day.

PS – 10 Motion by Mary Rayome, second by John Krings to approve the language changes to the Office/Clerical and Aide Support Staff Employee Handbook regarding Emergency School Closures.

Motion carried unanimously.

IV. Updates and Reports

A. Staffing Updates for 2019-2020

Brian Oswald, Director of Human Resources, shared with the Committee the need for the District to post for an additional school psychologist due to the increase in Special Education referrals. Also, with the increase in the number of student athletes involved in the swim program, an additional assistant girls' swim and dive coach will be needed. Additionally, Elizabeth Severson, Director of Food Services, shared with the Committee the need to add another kitchen helper position at Lincoln High School because of having three lunch periods and the increase in student numbers since the addition of the 9th graders at the high school. Lastly, Ed Allison, Director of Building and Grounds updated the Committee on the Project Search custodian helper position. The Project Search student has graduated and completed his externship and will begin working for the District as a custodian helper.

V. Consent Agenda

Motions: PS – 1 Professional Staff Appointments for 2019-2020 School Year
PS – 2 Support Staff Appointments for the 2019-2020 School Year
PS – 3 2019 Summer School and Summer Support Staff Appointments
PS – 4 Support Staff Resignations
PS – 5 Support Staff Early Retirements
PS – 6 Board Policy 458 - Student Wellness Policy, Second Reading
PS – 7 Board Policy 760 - Food and Nutrition Services Program, Second Reading
PS – 8 Board Policy 760 Rule - Food Services Management Guidelines, Second Reading
PS – 9 Office/Clerical and Aide Support Staff Handbook, Post-Employment Insurance Benefit
PS – 10 Office/Clerical and Aide Support Staff Handbook, Emergency School Closure

VI. Adjournment

Ms. Hett adjourned the meeting at 7:54 p.m.